

Privacy Notice

The Scottish Funding Council (“SFC”) is providing you with this information to comply with data protection law and to ensure that you are fully informed and we are transparent in how we collect and use your personal data.

Who is collecting the information?

The Scottish Funding Council is the data controller of the information we process, unless otherwise stated. We have an appointed Data Protection Officer (DPO), Emma Pantel, who can be contacted by emailing epantel@sfc.ac.uk.

Why are we collecting it and what are we doing with it (Purpose)?

Our purpose for processing your personal data is to seek your views on the content of SFC/CI/16/2021 - [Consultation on changes to our funding policies for knowledge exchange and innovation \(KE&I\)](#).

This information will be used to inform changes to our funding policies for KE&I that will take effect from Academic Year 2022-23.

We may publish a summary of the consultation responses and, in some cases, the responses themselves. Published responses may be attributed to an organisation where this information has been provided but will not contain personal data.

When providing a response in an individual capacity, published responses will be anonymised.

When providing your response, you will be asked to confirm whether or not you agree to your response being included in any potential publication.

What personal data do we collect?

If you are responding to our consultation we’ll need your name, contact details and, where relevant, the organisation that you work for. We will also process any other personal data you choose to provide in your response to the consultation questions.

The lawful basis for the processing

The lawful basis we are relying on to process your personal data is article 6(1)(e) of the UK GDPR, ‘processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller’.

How long do we keep it?

We will retain consultation and survey response information until our work on the subject matter of the consultation is complete.

Individuals' rights in relation to this processing

Under data protection law, individuals have rights in relation to the processing of their personal data. These rights are as follows:

- Right to be informed.
- Right of access – this means individuals have the right to access and have copies of all personal data held.
- Right to rectification – this means individuals have the right to correct/update inaccurate or incomplete information about them.
- Right to erasure, also known as 'the right to be forgotten' – this means individuals can request that all their personal data held by an organisation is destroyed.
- Right of restriction – this means individuals can restrict how their personal data is processed. This only applies in certain circumstances.
- Right to data portability – this means individuals can request their personal data in a machine readable format to transfer to another organisation.
- Right to object – this means an individual can object to how their personal data is processed.
- Automated individual decision-making including profiling – this means individuals have the right not to be subjected to a decision made solely by automated means.

Some of these rights may only apply in certain circumstances, and are not absolute.

Requests will be assessed on a case by case basis.

To exercise these rights, please contact SFC via info@sfc.ac.uk.