Guidance notes – FES 2

Guidance notes and code lists for completion of FES 2 student data: Academic year 2008-09

To: FES contacts in Colleges of Further Education in Scotland

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Further education statistics – student data (FES 2)

Guidance notes and code lists for completion of FES 2 student data: 2008-09

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Section 1: Revisions to the FES 2 data collection

The category of student field (code list F) has been revised to remove code 10 'Full-time college based not included above' as this data can be derived from the mode of study.

The Student record outcome field has been revised to include 4 new codes for students progressing. Code 9 has been replaced and expanded to 4 new categories 17 to 20.

A new field has been added for Students wishing to opt out of follow up surveys. It is expected that only a small number of students will wish to opt out. The option to opt out of follow up surveys should be available on the Enrolment form

The programme directory number has been added to the FES 2 data return for each enrolment. It is our intention to remove the batch header in future years.

A new field has been added for the inclusion of notes. The 255 character field is provided so explanations can be entered for warning errors etc.

Section 2: Coverage and timing of FES 2 data

1   Full Student FES 2 details are required for all fundable programmes and non-fundable New Deal programmes irrespective of the programme duration. FES 2 student details are not required for students on other non-fundable programmes, ie cost recovery programmes with exception of New Deal (see FES 1 **code list C** – codes 01-04).

2   In most cases there will be a difference between the FES 1 student count for a programme and the number of FES 2s returned for that programme. **This is because FES 2 details are to be returned for all students enrolled on fundable (and non-fundable New Deal) programmes even if the student has failed to meet the attendance criteria in order to be eligible for funding[1]. An example of this being:**

      A student enrols on a fundable programme. The student however withdraws from the programme before the 25 per cent required date of the programme. The FES 2 for that student will be included in the FES 2 returns but not included in the FES 1 session count for the programme.

3   This does not affect any of the FES 1 fields, the student count on FES 1 is still the number of enrolled students on a programme who meet the attendance requirements for funding eligibility (as in previous years).

4   Part-time students attending more than one programme should be recorded against each FES1 programme. Colleges should ensure that FES 2 student details are recorded only once under each programme the student attends. **Returns should not include the same student's record more than once on any one programme**.

5   If a student is enrolled at one establishment for the major part of the programme but attends another establishment for classes in some subjects of that programme they should be included only in the return from the establishment where the major part of the programme is provided.

6   The FES system links programme (FES 1) and student (FES 2) data via a unique programme directory number that is returned through FES 1. To allow this linkage, colleges are required to supply a batch header for each programme returned through FES 2 (see Section 3 for details).

7   FES data is due for return to the SFC by **30 October 2009** and covers all enrolments during the entire academic session (1 August 2008 to 31 July 2009).

8   Colleges need to be aware that under the Data Protection Act (1998) they need to make aware to enrolling students that the data they provide may be used by SFC, ASC, SFEU, and other organisations working for the benefit of the sector. Colleges should, therefore, have a clause on their enrolment forms to this effect:

        By providing this information contained in the enrolment form you consent to the college holding and processing the information in

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[1] Please also refer to the criteria specified in SUMs Funding Guidance 2008-09 for student eligibility for funding.

connection with its obligation to provide statistical data to the Scottish Funding Council. The college will use the information for internal purposes and may also supply to external bodies e.g. SQA. The college and the Scottish Funding Council, will comply with their obligations under the Data Protection Act*.

*At time of printing the latest version of the data protection act is Data Protection Act (1998). Further information on Acts of the UK Parliament can be found on the HMSO web site at: www.hmso.gov.uk/acts.htm

Section 3: Notes and code lists for completion of FES 2

Batch header record

9   A batch header in the following format is required for each course requiring FES 2 data. This is then followed by the individual student records for the relevant programme:

- XXXXXXXXFESYYYYYYYZZZZ

Programme directory number = XXXXXXXX
Data collection = FES
College code number = YYYYYY
Number of students = ZZZZ

Personal details

Complete for **all** students on fundable and non-fundable New Deal programmes irrespective of the duration of the programme (see paragraphs 9 to 10 on page 6).

1)	Surname	Surname of student (maximum 20 characters).
2)	Initials	Initial letter of first two forenames of student.
3)	Student matriculation number	The college's unique student identifier.
4)	SQA candidate number	Scottish candidate number as issued by SQA.
5)	Student date of birth	Student date of birth (in the format: DDMMYYYY).
6)	Gender	0=not recorded, 1 = male, 2 = female, 9=not specified – (unable to be classified as either male or female).
7)	Permanent home location of student	**Pre-study** permanent home location of student (**FES 2 code list A**).
8)	Post code of permanent home location (pre-study domicile of student)	Post code of **pre-study** permanent home location of student. Leave blank for overseas students. If the student is non-UK, that is the permanent home location code is greater than 550, then the postcode should be left blank.
9)	Student's main campus of study	Main campus for course/programme delivery (using college's own campus reference numbers).
10)	Source of finance of fee for student	Main source of finance for student to pay his/her fees (**FES 2 code list B**).
11)	Ethnic group	Ethnic background of student (**FES 2 code list C**).
12)	Mode of attendance of student	Student mode of attendance (**FES 2 code list D**).
13)	Category of student	Category of student (**FES 2 code list F**).
14)	School code number	School code number (**FES2 code list J**)
15)	Disability allowance	Disabled Students Allowance (**FES 2 code list G**). This field is only to be filled in by students on HE courses. For students on FE courses leave this field blank.

16)	Disability	Disability of student (**FES 2 code list H**)
17)	Student outcome	This field identifies the student's outcome from the programme/course they have been enrolled on. This field is used to assist in the central calculation of **Performance Indicators**. The terms **withdrawn** and **completed** are as defined for aggregate PIs **not** as defined for funding purposes.

See FES 2 code list I.

18)	Qualification enrolment date	This field is only required for students enrolled on programmes that are externally certificated, i.e. where the Awarding Body on FES 1 is coded as SQA, City & Guilds, HEI or Other (in the format: DDMMYYYY).

The qualification enrolment date is the date on which the college enrols the student for the qualification of the programme with the awarding body.

For group awards it is the date that the student was enrolled for the last unit/module of the group award with the awarding body.

This field will be semi-system generated:

(i) where the student has a group award entry date within the FES programme enrolment this date will be returned (system generated);

(ii) where the student has no group award entry date within the FES programme enrolment the date of the most recent unit/module will be returned (system generated); and

(iii) the college will manually enter/update the qualification enrolment date as appropriate.

Previous qualifications

19)	Number of Highers at A-C	Number of other SCE, GCE or GCSE (if more than nine enter nine) held on entry to present programme.
20)	Number of A-Levels at A-E	Number of A-Levels at A-E (if more than nine enter nine) held on entry to present programme.
21)	Number of other SCE, GCE or GCSE at 1-3 or A-C	Number of other SCE, GCE or GCSE at 1-3 or A-C (if more than nine enter nine) held on entry to present programme.
22)	Number of other SCE, GCE or GCSE at 4-5 or D-E	Number of other SCE, GCE or GCSE at 4-5 or D-E (if more than nine enter nine) held on entry to present programme.
23)	Number of National Units	Number of National Units (formerly National Certificate Modules) held on entry to present programme.

24)	Other qualifications	If a student has no qualifications other than at items 18-22 on pages 9-10, leave blank.

Otherwise, enter code from **FES 2 code list E** for **highest qualification** held on entry to present programme. Include specific qualifications obtained from combinations of National Units (formerly National Certificate Modules), even though the total number of National Units obtained is also entered at item 22 above.

System generated details

Generated from CMIS for all students on fundable or New Deal courses irrespective of the duration of the course.

25)	Planned SUMs[*]	Generated for fundable students included in the FES 1 student count – number of SUMs claimed against each. **This must not include the number of ELS SUMs.**

Please note: SUMs for spanning programmes must only be noted in the academic year in which the course year ends for each year of the course (see item 20 on page 12 of FES 1 guidance notes).

SUMs should only be claimed for students eligible for funding. See Circular Letter for the SUMs funding guidance 2008/09 (to be issued later, colleges will be informed).

26)	Planned ELS SUMs[*]	Generated for fundable students included in the FES 1 student count receiving extended learning support (ELS) – number of ELS SUMs claimed against each.

Please note: ELS SUMs are not claimable if the dominant programme group is Special Programmes (code 18 from FES 1 code list H).

ELS SUMs for spanning programmes must only be noted in the academic year in which the course year ends for each year of the course.

27)	Planned SUMs equivalent[*]	Generated only for non-fundable students included in the FES 1 student count (where 40 hours activity = 1 SUM).
28)	Start date of student	Start date of student – the date on which the student first attended the programme (default is programme start date), in the format DDMMYYYY.
29)	End date of student	End date of student – the date on which the student attended his/her last meeting of the programme (default is programme end date), in the format DDMMYYYY.
30)	Twenty five per cent required date of student	Twenty five per cent required date of student – the date on which the student is due to attend 25 per cent of his/her programme (default is 25 per cent between programme start and end date), in the format

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[*] FES 2s are collected for students who do not meet the attendance requirements and are therefore excluded from the FES 1 student count, for these students the SUMs, ELS SUMs and the SUMs equivalent fields should all be 00.000.

DDMMYYYY.

31)	Enrolment number	This is a simple count from the first to the last enrolment to be included within this FES return. A single student may have more than one enrolment number if they enrol on more than one programme. This field will be used to link the FES 2 student and the FES 3 programme element data sets.
32)	Tariff SUMs	Generated for students included in the FES1 student count – number of Tariff SUMs for each student noted to three decimal places.
33)	Tariff ELS SUMs	Generated for students included in the FES1 student count – number of Tariff ELS SUMs for each student noted to three decimal places.

Permanent home location (domicile of student) – code list A

Scotland

100	Aberdeen City
110	Aberdeenshire
120	Angus
130	Argyll & Bute
150	Clackmannanshire
170	Dumfries and Galloway
180	Dundee City
190	East Ayrshire
200	East Dunbartonshire
210	East Lothian
220	East Renfrewshire
230	Edinburgh, City of
240	Falkirk
250	Fife
260	Glasgow City
270	Highland
280	Inverclyde
290	Midlothian
300	Moray
310	North Ayrshire
320	North Lanarkshire
330	Orkney Islands
340	Perth and Kinross
350	Renfrewshire
355	Scottish Borders
360	Shetland Islands

370	South Ayrshire
380	South Lanarkshire
390	Stirling
395	West Dunbartonshire
400	West Lothian
410	Eilean Siar (formerly Western Isles)

England (Government office region – see Page 10)

501	South East
502	London
503	Eastern
504	South West
505	West Midlands
506	East Midlands
507	Yorkshire & the Humber
508	Merseyside
509	North West
510	North East
511	Isle of Man
512	Channel Islands
530	Wales
550	Northern Ireland

Standard statistical region	County*	Government office Region
North	Cleveland* Durham Northumberland Tyne and Wear Cumbria	North East
North West	Cheshire Greater Manchester Lancashire Merseyside	North West Merseyside
Yorkshire and Humberside	Humberside* North Yorkshire* South Yorkshire West Yorkshire	Yorkshire and the Humber
East Midlands	Derbyshire Leicestershire Lincolnshire Northamptonshire Nottinghamshire	East Midlands
West Midlands	Hereford and Worcester Shropshire Staffordshire Warwickshire West Midlands	West Midlands
South West	Avon* Cornwall Devon Dorset Gloucestershire Somerset Wiltshire	South West
East Anglia	Cambridgeshire Norfolk Suffolk	
South East	Bedfordshire Essex Hertfordshire Greater London Berkshire Buckinghamshire East Sussex Hampshire Isle of Wight* Kent Oxfordshire Surrey West Sussex	Eastern London South East

*Counties prior to local government reorganisation

Code list A (continued)

European Union (EU) member countries

Austria 610
Belgium 614
Bulgaria 621
Cyprus – 638
Czech Republic – 849
Denmark 641
Estonia – 831
Finland 651
France 653
Germany 656
Greece 661
Hungary – 670
Ireland, Republic of 676
Italy 678
Latvia – 832
Lithuania – 833
Luxembourg 693
Malta – 700
Netherlands 710
Poland – 727
Portugal 728
Romania 733
Slovakia – 850
Slovenia – 835
Spain 751
Sweden 755

Overseas countries-alphabetical list

+Denotes British Dependent Territory (as provided by the Foreign and Commonwealth Office)

*Denotes Commonwealth member (as provided by the Foreign and Commonwealth Office)

Name of country	Code number	Notes	Name of country	Code number	Notes
Abu Dhabi	764	as United Arab Emirates	Belize	668*	
Afghanistan	602		Belorussia	838	as Belarus. Formerly part of the Soviet Union
African Republic, Central	627	as Central African Republic	Benin	640	
Africa, South	750	as South Africa	Bermuda	615+	
Ajman	764	as United Arab Emirates	Bhutan	616	
Albania	603		Bissau, Guinea	802	as Guinea Bissau
Algeria	604		Bolivia	617	
American Samoa	855		Bonaire	637	as Netherlands Antilles
American Trust Territory	858	as US Trust Territory of the Pacific Islands	Borneo North	698*	as Malaysia
			Borneo South	673	as Indonesia
Andorra	605		Bosnia and Herzegovina	848	formerly part of Yugoslavia
Angola	606				
Anguilla	824+		Botswana	618*	
Antarctica, British	801+		Brazil	619	
Antarctica, French	822	as French Overseas Territories	British Antarctica	801+	
			British Indian Ocean Territory	829+	
Antigua and Barbuda	607*		British Virgin Islands	776+	
Antilles, Netherlands	637	as Netherlands Antilles	Brunei	620*	
Arab Emirates, United	764	as United Arab Emirates	Burkina	769	
Arab Jamahiriya, Great Socialist People's Libyan	692	as Libya	Burma	622	
			Burundi	623	
Arab Republic, Syrian	757	as Syrian Arab Republic			
Arab Republic, United	768	as Egypt	Caicos Islands, Turks and	799+	as Turks and Caicos Islands
Arab Republic, Yemen	862	as Yemen	Caledonia, New	822	as French Overseas Territories
Archipelago, Chagos	829+	as British Indian Ocean Territory			
			Cambodia	624	
Argentina	608		Cameroon	625	
Armenia	836	formerly part of the Soviet Union	Canada	626*	
			Canary Islands	751	as Spain
Aruba	860		Cape Verde	788	
Ascension	735+	as St Helena	Cayman Islands	789+	
Australia	609*		Celebes (Sulawesi)	673	as Indonesia
Austria	610		Central African Republic	627	
Azerbaijani Republic	837	formerly part of the Soviet Union	Ceuta	751	as Spain
			Chad	629	
Azores	728	as Portugal	Chagos Archipelago	829+	as British Indian Ocean Territory
Bahamas	611*		Chile	630	
Bahrain	612		China	631	
Balearic Islands	751	as Spain	China (Taiwan)	652	
Bangladesh	787*		Christmas Island	609*	as Australia
Barat, Irain	673	as Indonesia	Chuuk	854	as Micronesia, Federated States of
Barbados	613*				
Barbuda and Antigua	607*	as Antigua and Barbuda	Cocos Islands	609*	as Australia
Belarus	838	formerly part of the Soviet Union			
Belgium	614				

Name of country	Code number	Notes	Name of country	Code number	Notes
			Collectivities, French Territorial	821	as French Territorial Collectivities

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Colombia	632	
Commonwealth of the Northern Mariana Islands	857	as Northern Mariana Islands
Comoros	804	
Congo	634	
Cook Islands	714*	as New Zealand
Corfu	661	as Greece
Costa Rica	635	
Cote d'Ivoire	679	as Ivory Coast
Crete	661	as Greece
Croatia	834	formerly part of Yugoslavia
Cuba	636	
Cyprus	638*	
Czech Republic	849	formerly part of Czechoslovakia
Democratic People's Republic of Korea	685	as Korea (North)
Democratic People's Republic of Yemen	862	as Yemen
Democratic Republic, Lao People's	687	as Laos
Democratic Republic, Somali	748	as Somalia
Denmark	641	excludes Greenland and Faroes
Djibouti	749	
Dominica	642*	
Dominican Republic	643	
Dubai	764	as United Arab Emirates
East Timor	673	as Indonesia
Ecuador	645	
Egypt	768	
Eire	676	as Irish Republic
El Salvador	646	
Emirates, United Arab	764	as United Arab Emirates
Equatorial Guinea	790	
Eritrea, The State of	851	formerly part of Ethiopia
Estonia	831	formerly part of the Soviet Union
Ethiopia	648	
Eustatius, St	637	as Netherlands Antilles
Falkland Islands	649+	excludes South Georgia and South Sandwich Islands
Faroe Islands	828	Danish not in EU
Federated States of Micronesia	854	as Micronesia, Federated States of
Fiji	650	
Finland	651	

Name of country	Code number	Notes
Futuna, Wallis and	822	as French Overseas Territories
France	653	
French Antarctica	822	as French Overseas Territories
French Guiana	653	as France
French Overseas Departments (DOMS)	653	as France (French Guiana, Guadeloupe, Martinique,
French Overseas Territories (TOMS)	822	inc French Polynesia, (including Tahiti), Wallis and Futuna and New Caledonia
French Polynesia	822	as French Overseas Territories
French Territorial Collectivities	821	including Mayotte, St Pierre and Miquelon
French West indies	653	as France
Fujairah	764	as United Arab Emirates
Gabon	654	
Galapagos	645	as Ecuador
Gambia, The	655*	
Georgia	847	formerly part of the Soviet Union
Georgia, South and South Sandwich Islands	830=	as South Georgia and South Sandwich Islands
Germany	656	
Ghana	658*	
Gibraltar	659+	
Great Socialist People's Libyan Arab Jamahiriya	692	as Libya
Greece	661	
Greenland	828	Danish not in EU
Grenada	662*	
Grenadines	738*	as St Vincent
Guadeloupe	653	as France
Guam	856	
Guatemala	663	
Guiana (French)	653	as France
Guinea	664	
Guinea Bissau	802	
Guinea, Equatorial	790	as Equatorial Guinea
Guinea, New	723*	as Papua New Guinea
Guinea, Papua New	723*	as Papua New Guinea
Guyana	665*	
Haiti	666	
Holland	710	as Netherlands
Honduras	667	
Hong Kong	669+	
Hungary	670	
Iceland	671	
India	672*	
Indian Ocean Territory, British	829+	

Name of country	Code number	Notes	Name of country	Code number	Notes
Indies, French West	653	as France	Macao	694	
Indies, West (not otherwise specified)	777		Macedonia	852	formerly part of Yugoslavia
Indonesia	673		Madagascar	695	
Iran	674		Madeira	728	as Portugal
Iraq	675		Malawi	696*	
Ireland, Republic of	676	as Irish Republic	Malaya	698*	as Malaysia
Irian Barat	673	as Indonesia	Malaysia	698*	
Irian Jaya	673	as Indonesia	Maldive Islands	793*	
Irian, West	673	as Indonesia	Mali	699	
Israel	677		Malta	700*	
Italy	678	exc San Marino	Maluku	673	as Indonesia
Ivory Coast	679		Marquesas Islands	822	as French Overseas Territories
Jamaica	680*		Mariana Islands, Northern Commonwealth of the	857	as Northern Mariana Islands
Japan	681		Marshall Islands	853	
Java	673	as Indonesia	Martinique	653	as France
Jordan	682		Mauritania	701	
Kalimantan (South Borneo)	673	as Indonesia	Mauritius	702*	
Kampuchae, People's Republic of	624	as Cambodia	Mayotte	821	
			Melilla	751	as Spain
Kazakhstan	839	formerly part of the Soviet Union	Mexico	703	
			Micronesia, Federated States of	854	
Keeling Islands	609*	as Australia	Moldova	841	as Modavia, formerly part of the Soviet Union
Kenya	683*				
Khmer Republic	624	as Cambodia	Moluccas	673	as Indonesia
Kiribati	660*		Monaco	825	
Korea	684	as Republic of Korea (South Korea)	Mongolia	704	
Korea, Democratic People's Republic of	685	North Korea	Montenegro	780	as Yugoslavia, Federal Republic of
			Montserrat	705+	
Kosrae	854	as Micronesia, Federated States of	Morocco	706	
			Mozambique	707	
Kuwait	686		Myanmar (Burma)	622	as Burma
Kyrgyz Republic (Kyrgyzstan) (Kirgizia)	840	formerly part of the Soviet Union	Namibia	798*	
			Nauru	805*	
Laos	687	as Lao People's Democratic Republic	Nepal	709	
			Netherlands	710	
Latvia	832	formerly part of the Soviet Union	Netherlands Antilles	637	
			New Caledonia	822	as French Overseas Territories
Lebanon	688		New Guinea	723*	as Papua New Guinea
Leeward Islands (not otherwise specified)	689*		New Zealand	714*	
			Nicaragua	715	
Lesotho	690*		Niger	716	
Liberia	691		Nigeria	717*	
Libya	692		Niue	714*	as New Zealand
Liechtenstein	827		Norfolk Island	609*	as Australia
Lithuania	833	formerly part of the Soviet Union	North Borneo	698*	as Malaysia
			Northern Mariana Islands, Commonwealth of the	657	as Northern Mariana Islands
Loyalty Islands	822	as French Overseas Territories			
Luxembourg	693				

Name of country	Code number	Notes
North Korea	685	as Democratic People's Republic of Korea
North St Martin	653	as France
Norway	718	
Oman	708	
Pakistan	721*	
Palau	858	as US Trust Territory of the Pacific Islands
Panama	722	
Papua New Guinea	723*	
Paraguay	724	
People's Democratic Republic of Yemen	862	as Yemen
People's Republic of China	631	
People's Republic of Kampuchea	624	as Cambodia
Peru	725	
Philippines	726	
Pitcairn Islands	823	
Pohnpei	854	as Micronesia, Federated States of
Poland	727	
Polynesia, French	822	as French Overseas Territories
Portugal	728	
Puerto Rico	730	
Qatar	731	
Ras al Kaimah	764	as United Arab Emirates
Reunion	653	as France
Russia	842	formerly part of the Soviet Union
Rwanda	734	
Sabah	698*	as Malaysia
St Eustatius	637	as Netherlands Antilles
St Helena (incl deps)	735+	
St Kitts and Nevis	736*	
St Lucia	737*	
St Martin (North)	653	as France
St Martin (South)	637	as Netherlands Antillies
St Pierre and Miquelon	821	as French Territorial Collectivities
St Vincent	738*	including St Vincent and the Grenadines
Sahara, Western	861	
Salvador	646	as El Salvador
Samoa, American	855	
Samoa, Western	741*	
San Marino	826	
Sao Tome and Principe	803	
Sarawak	698*	as Malaysia

Name of country	Code number	Notes
Saudi Arabia	743	
Senegal	785	
Serbia	780	as Yugoslavia, Federal Republic of
Seychelles	744*	
Sharjah	764	as United Arab Emirates
Sierra Leone	745*	
Sikkim	672*	as India
Singapore	746*	
Slovakia	850	formerly part of Czechoslovakia
Slovenia	835	formerly part of Yugoslavia
Socotra	862	as Yemen
Society Islands	822	as French Overseas Territories
Solomon Islands	747*	
Somalia	748	
Somali Democratic Republic	748	
South Africa	750	
South Borneo	673	as Indonesia
South Georgia and the South Sandwich Islands	830+	formerly Falkland Islands Dependencies
South Korea	684	as Korea
South St Martin	637	as Netherlands Antilles
Spain	751	
Sri Lanka	628*	
State of Eritrea	851	formerly part of Ethiopia
Sudan	752	
Sulawesi	673	as Indonesia
Sumatra	673	as Indonesia
Surinam	753	
Swaziland	754*	
Sweden	755	
Switzerland	756	
Syria	757	
Syrian Arab Republic	757	as Syria
Tahiti	822	as French Overseas Territories
Taiwan	652	
Tajikistan	843	formerly part of the Soviet Union
Tanzania	759*	
Thailand	760	
Tibet	631	as China (People's Republic)
Timor, East	673	as Indonesia
Togo	762	
Tokelau	714*	as New Zealand
Tonga	784*	
Trinidad & Tobago	763*	
Trust Territory, US	858	as US Trust Territory of the Pacific Islands
Tristan da Cunha	735+	as St Helena

Name of country	Code number	Notes
Trucial States	764	as United Arab Emirates
Tunisia	765	
Turkey	766	
Turkmenistan	844	formerly part of the Soviet Union
Turks & Caicos Islands	799+	
Tuvalu	647*	
Uganda	767*	
Ukraine	845	formerly part of the Soviet Union
Umm al Qaiwan	764	as United Arab Emirates
United Arab Emirates	764	
United Arab Republic	768	as Egypt
United States	771	
Uruguay	770	
US Samoa	855	as American Samoa
US Trust Territory	858	as US Trust Territory of the Pacific Islands
US Trust Territory of the Pacific Islands	858	
US Virgin Islands	859	
Uzbekistan	846	formerly part of the Soviet Union
Vanuatu	713*	
Vatican City	678	as Italy
Venezuela	773	
Vietnam	774	
Virgin Is (British)	776+	
Virgin Is (US)	859	as US Virgin Islands

Name of country	Code number	Notes
Wallis and Futuna	822	as French Overseas Territories
West Indies (not elsewhere specified)	777	
West Irian	673	as Indonesia
Western Sahara	861	
Western Samoa	741*	
Windward Islands (not elsewhere specified)	778*	
Yap	854	as Micronesia, Federated States of
Yemen Arab Republic	862	as Yemen
Yemen (People's Democratic Republic)	862	as Yemen
Yugoslavia, Federal Republic of	780	including Serbia and Montenegro
Zaire	633	
Zambia	781*	
Zimbabwe	732*	
Not Known	999	
Stateless	888	

Source of finance of fee for student – code list B

Where the student has more than one source of finance the **main** one should be coded.

Code	Description
01	Student Awards Agency for Scotland (SAAS)
03	Local Education Authority (LEA) in England or Wales, Welsh Office or Department of Education Northern Ireland (DENI)
04	Research Councils or Department for Education and Employment (DfEE)
05	Government Training Credit e.g. Skillseeker, Modern Apprenticeship
06	Local Enterprise Company (LEC)
07	Public bodies (not specified elsewhere e.g. other HM Government Departments, Department for International Development (DfID), Armed Forces, Health Boards and British Council)
08	European Union Funding
09	Other Overseas Funding (including Overseas Governments, Industry, Commerce, Universities etc)
10	UK Industry and Commerce
14	Self financing student (home rate, includes EU)
15	Scottish Local Authority Bursary
16	New Deal
17	Individual Learning Account
22	Fee waiver – full-time non-advanced
23	Fee waiver – income support
24	Fee waiver – low income with no benefits
25	Fee waiver – Islands Authority fee waiver (excl. Orkney and Shetland)
26	Fee waiver – cost borne by college
27	Fee waiver – jobseeker
28	Fee waiver – incapacity benefit
29	Fee waiver – severe disablement allowance
30	Fee waiver – housing benefit
33	Fee waiver – student on a DPG 18 programme
34	Fee waiver – asylum seeker (part-time or ESOL)
35	Orkney or Shetland Islands Authority
36	Self financing (full-rate)
37	Fee waiver – carers allowance
38	Fee waiver – disability living allowance
39	Fee waiver – pension credit
40	Fee waiver – working tax credit
41	Fee waiver – old full-time criteria (only use this code if codes 22-40 are not met)
42	Fee waiver – school pupil
43	Fee waiver – attendance allowance
44	Fee waiver – income based job seekers allowance
45	Fee waiver – local authority care

Ethnic group – code list C

Code	Description	
10	Scottish	
11	English	
12	Welsh	White
13	Irish	
14	Any other white background	
15	Any mixed background	Mixed
16	Indian	
17	Pakistani	
18	Bangladeshi	Asian, Asian Scottish or Asian British
19	Chinese	
20	Any other Asian background	
21	Caribbean	
22	African	Black, Black Scottish or Black British
23	Any other Black background	
24	Any other background	Other ethnic background
98	Information refused	
99	Information not known	

Notes

It is compulsory for colleges to complete code list C (ethnic group) for all students enrolled on fundable (and non-fundable 'New Deal') programmes.

Colleges have a specific duty under the Race Relations Amendment Act to monitor by racial group, student admission and progress. In order to meet this specific duty, colleges need to collect data on students by ethnicity. In addition, in order to meet its general duty to eliminate racial discrimination, promote equal opportunities and good relations between different groups, SFC plans to monitor students by racial group at a sector level.

We are therefore encouraging all colleges that have submitted any students as 'information refused / not known' in terms of ethnicity to take effective steps to improve the proportion of students with meaningful codes.

Mode of attendance of student – code list D

Code	Description	Definition
05	Short full-time	Self-contained full-time programme, i.e. one not supplemented by other periods of study of 18 weeks duration or less.
06	Block release	Programme for which students are released by their employer for periods of full-time attendance. **Please note**: Any additional periods of part-time study associated with a block release programme are regarded as being part of the programme.
07	Part-time (day release)	Programme for which students are released by their employer for part of the week.
08	Other part-time day programme	Also includes day programmes in which periods of evening or twilight study form an integral part of the programme.
09	Evenings only and weekends	Programme held only in evening or twilight sessions or at weekends.
11	Assessment of work based learning	Provision for assessment of Work Based Learning (AWBL). Assessment combined with other education should be coded under the dominant Mode of Attendance of the education given.
12	Distance learning	Programme designed for study by correspondence, although they may involve study weekends/summer schools etc.
13	Locally based learning	Programme designed mainly for study at home, though with some tutorial visits to college.
14	College based private study	Programme designed for private study in college with some tutorial assistance (e.g. programmes using language laboratories or computer equipment etc).
15	Other open learning or directed private study systems	Self-explanatory.
16	Flexible learning	Programme designed to be studied flexibly with varying patterns of attendance which could include day, evening and/or home/distance learning.
17	Full-Time	Programme that meets the new full-time criteria of at least 720 hours for FE (18 SUMs) or 480 hours (12 SUMs) for HE of planned notional hours.
18	Part-Time, but previously met old full-time criteria	Programme that does not meet the new full-time criteria (code 17), but meets the old full time/sandwich programme criteria (AY 2004-05). Must be greater than 18 weeks in length, consisting of at least six half days per week.

Note:
Programmes meeting the definition of code 18 should be coded as such by priority over codes 05-16.

Other qualifications (qualifications held on entry) – code list E

Please enter, from list below, code for highest qualification other than
SCE/GCE/GCSE (if any) held on entry to present course. If none, leave blank.
Include specific qualifications obtained from combinations of National Units (formerly
National Certificate Modules) even though the total number of National Units obtained
is also entered separately at item
22 (see Appendix 2 on page ii).

Advanced qualification

Code	Description
01	Degree
02	Membership etc of professional institution
03	Higher National Diploma, HE Diploma, Teaching Diploma or equivalent
04	SVQ: Level 4 and above
05	gSVQ: Level 4 or above
06	Higher National Certificate or equivalent
07	Other advanced qualifications

Non-advanced qualification

Code	Description
08	Certificate of Sixth Year Studies (CSYS)/Advanced Higher
09	SVQ: Level 3
10	Access 3 / Foundation Standard Grade
11	Access to University Course
12	SVQ: Level 2 / Intermediate 2 / Credit Standard Grade
13	Access 2
14	SVQ: Level 1 / Intermediate 1 / General Standard Grade
15	Access 1
16	Ordinary/ Scottish National Diploma
17	Ordinary/ Scottish National Certificate
99	Standard / Higher Grade

Category of student – code list F

Code	Description
17	Primary School Pupil
15	School based S1
16	School based S2
01	School based S3
02	School based S4
03	School based S5
04	School based S6
05	Student on Scottish wider access programme (SWAP)
06	Student on other access course for Higher Education (all modes) – other than conventional SCE/GCE/GCSE studies
07	Student on European exchange (e.g. ERASMUS, COMETT)
08	Student on YT/Skillseekers/New Deal/Modern Apprenticeship
09	Student on other government training scheme*
11	Permanent or temporary employment
12	Registered unemployed – receiving jobseekers allowance
13	Registered unemployed – not receiving jobseekers allowance
14	Not registered unemployed but not working
18	Retired
19	P1-P7, S1-S6, but not on a School link programme
20	Migrant Worker
21	Winter Leaver

If course type is school link then student category should be coded 1-4, 15, 16, 17

33. LECs normally will fund students in this category but practice may vary in different LEC areas. Students paying for their courses through Training Credits should not be included in this category but should be assigned to other categories as appropriate.

Disability allowance – code list G

The Disability Allowance field identifies whether the student is known to be disabled and whether they are in receipt of the Disabled Students Allowance or not. **This field is only to be completed for students on HE courses**. For students on FE courses the field should be blank.

Code	Description
1	The student has no known disability
2	The student has a disability and is in receipt of Disabled Students Allowance
3	The student has a disability but is not in receipt of Disabled Students Allowance
4	The student has a disability but information about Disabled Students Allowance is not known/not sought
7	Information refused
8	Information unknown

Disability – code list H

The disability field records the type of disability that a student has, on the basis of the student's own self-assessment.

Code	Description
01	No known disability
02	Dyslexia
03	Blind/are partially sighted
04	Deaf/have a hearing impairment
05	Wheelchair user/have mobility difficulties
06	Personal care support
07	Mental health difficulties
08	An unseen disability not listed above[1], e.g. diabetes, epilepsy, asthma
09	Multiple disabilities
10	A disability not listed above
97	Information refused
98	Information unknown

Notes
New disability group guidelines:

It is compulsory for colleges to complete code list H (Disability) for all students enrolled on fundable (and non-fundable 'New Deal') programmes;

This data is important to SFC for policy development and implementation purposes. In addition, the UK Government recently consulted on a draft Disability Discrimination Bill which, if implemented, is likely to introduce specific duties on colleges and on SFC to monitor students by disability;

We are therefore encouraging all colleges that have submitted any students as 'information refused / not known' in terms of disability to take effective steps to improve the proportion of students with meaningful codes.

[1] Text label amended from "An unseen disability…" to "An unseen disability not listed above…".

Student record outcome – code list I

This field identifies the student's outcome from the programme on which they have enrolled, and as entered on their corresponding FES 1 record, i.e. the student's FES 2 record outcome must correspond to the FES 1 programme/course entry for that student.
Outcome should always tie in with the FES 1 qualification aim of study field, and be evaluated/determined on this basis.

Where the student qualification assessment is not available because, for example, it is an externally examined course, the student outcome should be based on what the college believes to be correct at the time of completion.

Code	Description
01	Enrolled on programme/course but never attended
02	Withdrawn from programme/course and commenced employment
03	Withdrawn from programme/course and now studying in an HEI
04	Withdrawn from programme/course and destination unknown
05	Transferred to another programme/course within the college
07	Completed programme/course, student assessed but not successful
08	Completed programme/course, student assessed and successful
10	Withdrawn from programme/course and now studying elsewhere (not an HEI)
14	Completed programme/course, student not assessed as programme/course not designed to be assessed
16	Deceased
17	Student has progressed to next year but did not gain 70% of the credits undertaken
18	Student has progressed to next year and has achieved 70% of the credits undertaken.
20	Student has achieved 70% of the credits undertaken but has chosen not to progress onto the next year
21	Completed programme/course, student not assessed although programme/course designed to be assessed. Studying on a flexible open learning programme
22	Student completed first year of an HND but has chosen to leave with an HNC

It is recognised that some units will span two or more academic years on non spanning programmes.   In these cases the 70% rule should be applied to the non spanning units.

School code number – code list J

This field should be completed for school link or student category – school based pupils.

Education Authority	SEED Code	School Name
Aberdeen City	5244439	Aberdeen Grammar School
Aberdeen City	5281628	Aberdeen Waldorf School
Aberdeen City	5281938	Albyn School
Aberdeen City	5235731	Bankhead Academy
Aberdeen City	5235634	Bridge Of Don Academy
Aberdeen City	5235839	Cults Academy
Aberdeen City	5243335	Dyce Academy
Aberdeen City	5243238	Harlaw Academy
Aberdeen City	5243432	Hazlehead Academy
Aberdeen City	5280737	International School of Aberdeen
Aberdeen City	5243831	Kincorth Academy
Aberdeen City	5244234	Northfield Academy
Aberdeen City	5246237	Oldmachar Academy
Aberdeen City	5282039	Robert Gordon's College
Aberdeen City	5280036	Springvale Education Trust
Aberdeen City	5246431	St Machar Academy
Aberdeen City	5282136	St Margaret's School for Girls-Aberdeen
Aberdeen City	5244838	Torry Academy
Aberdeen City	5280834	Total School
Aberdeenshire	5257530	Aboyne Academy
Aberdeenshire	5230934	Alford Academy
Aberdeenshire	5251834	Banchory Academy
Aberdeenshire	5213231	Banff Academy
Aberdeenshire	5231132	Ellon Academy
Aberdeenshire	5219736	Fraserburgh Academy
Aberdeenshire	5231639	Inverurie Academy
Aberdeenshire	5233038	Kemnay Academy
Aberdeenshire	5281334	Lathallan Preparatory School
Aberdeenshire	5251931	Mackie Academy
Aberdeenshire	5252032	Mearns Academy
Aberdeenshire	5232333	Meldrum Academy
Aberdeenshire	5222133	Mintlaw Academy
Aberdeenshire	5220734	Peterhead Academy
Aberdeenshire	5258030	Portlethen Academy
Aberdeenshire	5231434	The Gordon Schools
Aberdeenshire	5221234	Turriff Academy
Aberdeenshire	5232937	Westhill Academy
Angus	5307031	Arbroath Academy
Angus	5307139	Arbroath High School
Angus	5307236	Brechin High School
Angus	5307430	Carnoustie High School
Angus	5307538	Forfar Academy
Angus	5339537	Monifieth High School
Angus	5308038	Montrose Academy
Angus	5307732	Webster's High School
Argyll & Bute	8110034	Campbeltown Grammar School
Argyll & Bute	8110239	Dunoon Grammar School
Argyll & Bute	8304734	Hermitage Academy
Argyll & Bute	8109931	Islay High School
Argyll & Bute	8111030	Lochgilphead High School
Argyll & Bute	8380139	Lomond School
Argyll & Bute	8110336	Oban High School

Argyll & Bute	8130434	Rothesay Academy
Argyll & Bute	8110530	Tarbert Academy
Argyll & Bute	8110131	Tiree High School
Argyll & Bute	8110638	Tobermory High School
Clackmannanshire	5702534	Alloa Academy
Clackmannanshire	5702836	Alva Academy
Clackmannanshire	5780836	Dollar Academy
Clackmannanshire	5702631	Lornshill Academy
Dumfries & Galloway	5948339	Annan Academy
Dumfries & Galloway	5918030	Castle Douglas High School
Dumfries & Galloway	5918138	Dalbeattie High School
Dumfries & Galloway	5918332	Dalry Secondary School
Dumfries & Galloway	5902932	Douglas Ewart High School
Dumfries & Galloway	5939038	Dumfries Academy
Dumfries & Galloway	5939232	Dumfries High School
Dumfries & Galloway	5918731	Kirkcudbright Academy
Dumfries & Galloway	5948533	Langholm Academy
Dumfries & Galloway	5948630	Lockerbie Academy
Dumfries & Galloway	5939534	Maxwelltown High School
Dumfries & Galloway	5948738	Moffat Academy
Dumfries & Galloway	5980534	River of Life Christian School
Dumfries & Galloway	5939631	Sanquhar Academy
Dumfries & Galloway	5941032	St Joseph's College
Dumfries & Galloway	5903130	Stranraer Academy
Dumfries & Galloway	5939739	Wallace Hall Academy
Dundee City	5331137	Baldragon Academy
Dundee City	5339731	Braeview Academy
Dundee City	5329132	Craigie High School
Dundee City	5329434	Grove Academy
Dundee City	5329531	Harris Academy
Dundee City	5381436	High School of Dundee
Dundee City	5329736	Lawside RC Academy
Dundee City	5330238	Menzieshill High School
Dundee City	5330432	Morgan Academy
Dundee City	5320038	Off-site Education Service
Dundee City	5330831	St John's RC High School
Dundee City	5331234	St Saviour's RC High School
East Ayrshire	8243131	Auchinleck Academy
East Ayrshire	8243239	Cumnock Academy
East Ayrshire	8244138	Doon Academy
East Ayrshire	8224234	Grange Academy
East Ayrshire	8224439	James Hamilton Academy
East Ayrshire	8223939	Kilmarnock Academy
East Ayrshire	8223831	Loudoun Academy
East Ayrshire	8224633	St Joseph's Academy
East Ayrshire	8224730	Stewarton Academy
East Dunbartonshire	8325634	Bearsden Academy
East Dunbartonshire	8340030	Bishopbriggs Academy
East Dunbartonshire	8325936	Boclair Academy
East Dunbartonshire	8325731	Douglas Academy
East Dunbartonshire	8337632	Kirkintilloch High School
East Dunbartonshire	8338132	Lenzie Academy
East Dunbartonshire	8337934	St Ninian's High School
East Dunbartonshire	8342032	Turnbull High School
East Lothian	5582636	Belhaven Hill School
East Lothian	5555736	Dunbar Grammar School
East Lothian	5555930	Knox Academy
East Lothian	5582334	Loretto School
East Lothian	5550831	Musselburgh Grammar School

East Lothian	5556031	North Berwick High School
East Lothian	5556139	Preston Lodge High School
East Lothian	5556236	Ross High School
East Renfrewshire	8627630	Barrhead High School
East Renfrewshire	8680434	Belmont House School
East Renfrewshire	8601739	Eastwood High School
East Renfrewshire	8602239	Mearns Castle High School
East Renfrewshire	8626138	St Luke's High School
East Renfrewshire	8602433	St Ninian's High School
East Renfrewshire	8602034	Williamwood High School
East Renfrewshire	8601836	Woodfarm High School
Edinburgh City of	5541638	Balerno Community High School
Edinburgh City of	5531438	Boroughmuir High School
Edinburgh City of	5531632	Broughton High School
Edinburgh City of	5580439	Cargilfield School
Edinburgh City of	5531934	Castlebrae Community High School
Edinburgh City of	5532132	Craigmount High School
Edinburgh City of	5532434	Craigroyston Community High School
Edinburgh City of	5540739	Currie Community High School
Edinburgh City of	5583438	Daniel Stewart's and Melville College
Edinburgh City of	5532531	Drummond Community High School
Edinburgh City of	5580730	Fettes College
Edinburgh City of	5532639	Firrhill High School
Edinburgh City of	5532736	Forrester High School
Edinburgh City of	5583535	George Heriot's School
Edinburgh City of	5583632	George Watson's College
Edinburgh City of	5532930	Gracemount High School
Edinburgh City of	5533031	Holy Rood RC High School
Edinburgh City of	5533139	James Gillespie's High School
Edinburgh City of	5533236	Leith Academy
Edinburgh City of	5533430	Liberton High School
Edinburgh City of	5584221	Mannafields Christian School
Edinburgh City of	5583837	Mary Erskine
Edinburgh City of	5581036	Merchiston Castle School
Edinburgh City of	5533538	Portobello High School
Edinburgh City of	5518334	Queensferry Community High School
Edinburgh City of	5581931	Rudolf Steiner School of Edinburgh
Edinburgh City of	5534038	St Augustine's High School
Edinburgh City of	5581230	St George's School for Girls
Edinburgh City of	5583934	St Margaret's School
Edinburgh City of	5583330	St Mary's Music School
Edinburgh City of	5581737	St Serf's School
Edinburgh City of	5534232	St Thomas Of Aquin's High School
Edinburgh City of	5580633	The Edinburgh Academy
Edinburgh City of	5533732	The Royal High School
Edinburgh City of	5534534	Trinity Academy
Edinburgh City of	5534631	Tynecastle High School
Edinburgh City of	5533937	Wester Hailes Education Centre
Eilean Siar	6232531	Back School
Eilean Siar	6232434	Bayble School
Eilean Siar	6203132	Castlebay School
Eilean Siar	6203434	Daliburgh School
Eilean Siar	6232736	Lionel School
Eilean Siar	6203930	Paible School
Eilean Siar	6233430	Sgoil Lionacleit
Eilean Siar	6232930	Sgoil-nan-Loch
Eilean Siar	6233031	Shawbost School
Eilean Siar	6204139	Sir E Scott School
Eilean Siar	6233139	The Nicolson Institute

Falkirk	5758734	Bo'ness Academy
Falkirk	5746531	Braes High School
Falkirk	5745438	Denny High School
Falkirk	5745632	Falkirk High School
Falkirk	5746132	Graeme High School
Falkirk	5746639	Grangemouth High School
Falkirk	5747031	Larbert High School
Falkirk	5780039	Oakwood Education Trust
Falkirk	5746434	St Mungo's RC High School
Fife	5406439	Auchmuty High School
Fife	5406838	Balwearie High School
Fife	5447232	Beath High School
Fife	5426332	Bell Baxter High School
Fife	5406331	Buckhaven High School
Fife	5446139	Dunfermline High School
Fife	5406730	Glenrothes High School
Fife	5406536	Glenwood High School
Fife	5446732	Inverkeithing High School
Fife	5407036	Kirkcaldy High School
Fife	5407532	Kirkland High School & Community College
Fife	5447437	Lochgelly High School
Fife	5426537	Madras College
Fife	5480035	Osborne House School
Fife	5446236	Queen Anne High School
Fife	5407230	St Andrew's R C High School
Fife	5446538	St Columba's R C High School
Fife	5480434	St Leonards School
Fife	5407338	Viewforth High School
Fife	5426138	Waid Academy
Fife	5446430	Woodmill High School
Glasgow City	8431930	All Saints Secondary School
Glasgow City	8458138	Bannerman High School
Glasgow City	8432031	Bellahouston Academy
Glasgow City	8434034	Castlemilk High School
Glasgow City	8432236	Cleveden Secondary School
Glasgow City	8482330	Craigholme School
Glasgow City	8459932	Drumchapel High School
Glasgow City	8433232	Eastbank Academy
Glasgow City	8400032	Glasgow Gaelic Secondary School
Glasgow City	8433836	Govan High School
Glasgow City	8434239	Hillhead High School
Glasgow City	8434336	Hillpark Secondary School
Glasgow City	8434530	Holyrood Secondary School
Glasgow City	8482438	Hutchesons' Grammar School
Glasgow City	8434638	Hyndland Secondary School
Glasgow City	8458731	John Paul Academy
Glasgow City	8482535	Kelvinside Academy
Glasgow City	8435138	King's Park Secondary School
Glasgow City	8435634	Knightswood Secondary School
Glasgow City	8435731	Lochend Community High School
Glasgow City	8435839	Lourdes Secondary School
Glasgow City	8436134	Notre Dame High School
Glasgow City	8436339	Rosshall Academy
Glasgow City	8436932	Shawlands Academy
Glasgow City	8437130	Smithycroft Secondary School
Glasgow City	8431639	Springburn Academy
Glasgow City	8482837	St Aloysius College
Glasgow City	8437238	St Andrew's Secondary School
Glasgow City	8438331	St Margaret Mary's Secondary School

Glasgow City	8438439	St Mungo's Academy
Glasgow City	8432139	St Paul's High School
Glasgow City	8438730	St Roch's Secondary School
Glasgow City	8438838	St Thomas Aquinas Secondary School
Glasgow City	8481830	The Glasgow Academy
Glasgow City	8481733	The High School of Glasgow
Glasgow City	8439532	Whitehill Secondary School
Highland	5120136	Alness Academy
Highland	5130239	Ardnamurchan High School
Highland	5143837	Charleston Academy
Highland	5143934	Culloden Academy
Highland	5119138	Dingwall Academy
Highland	5109434	Dornoch Academy
Highland	5110432	Farr High School
Highland	5119332	Fortrose Academy
Highland	5119030	Gairloch High School
Highland	5142539	Glen Urquhart High School
Highland	5109531	Golspie High School
Highland	5150132	Grantown Grammar School
Highland	5119634	Invergordon Academy
Highland	5142636	Inverness High School
Highland	5142938	Inverness Royal Academy
Highland	5142431	Kilchuimen Academy
Highland	5146038	Kingussie High School
Highland	5153239	Kinlochbervie High School
Highland	5135532	Kinlochleven High School
Highland	5135931	Lochaber High School
Highland	5135834	Mallaig High School
Highland	5142830	Millburn Academy
Highland	5180023	Moray Firth School
Highland	5153131	Nairn Academy
Highland	5123437	Plockton High School
Highland	5128234	Portree High School
Highland	5120829	Scoraig School
Highland	5119839	Tain Royal Academy
Highland	5102030	Thurso High School
Highland	5119936	Ullapool High School
Highland	5102138	Wick High School
Inverclyde	8681139	Cedars School of Excellence
Inverclyde	8644438	Gourock High School
Inverclyde	8644632	Greenock Academy
Inverclyde	8640033	Inverclyde Academy
Inverclyde	8645132	Notre Dame High School
Inverclyde	8645531	Port Glasgow High School
Inverclyde	8645434	St Columba's High School
Inverclyde	8680639	St Columba's School
Inverclyde	8645639	St Stephen's High School
Jordanhill	8470332	Jordanhill School
Midlothian	5547938	Beeslack Community High School
Midlothian	5545838	Dalkeith High School
Midlothian	5546532	Lasswade High School Centre
Midlothian	5546036	Newbattle High School
Midlothian	5546834	Penicuik High School
Midlothian	5546230	St David's RC High School
Moray	5208734	Buckie High School
Moray	5202736	Elgin Academy
Moray	5210038	Elgin High School
Moray	5203031	Forres Academy
Moray	5280338	Gordonstoun School

Moray	5208831	Keith Grammar School
Moray	5203139	Lossiemouth High School
Moray	5202930	Milne's High School
Moray	5282438	Moray Steiner School
Moray	5208939	Speyside High School
North Ayrshire	8214638	Ardrossan Academy
North Ayrshire	8200831	Arran High School
North Ayrshire	8216134	Auchenharvie Academy
North Ayrshire	8215634	Garnock Academy
North Ayrshire	8215030	Greenwood Academy
North Ayrshire	8215138	Irvine Royal Academy
North Ayrshire	8217831	Kilwinning Academy
North Ayrshire	8215839	Largs Academy
North Ayrshire	8210039	St Matthew's Academy
North Lanarkshire	8359334	Abronhill High School
North Lanarkshire	8505438	Airdrie Academy
North Lanarkshire	8516634	Bellshill Academy
North Lanarkshire	8516839	Braidhurst High School
North Lanarkshire	8519234	Brannock High School
North Lanarkshire	8517231	Calderhead High School
North Lanarkshire	8505632	Caldervale High School
North Lanarkshire	8518637	Cardinal Newman High School
North Lanarkshire	8342334	Chryston High School
North Lanarkshire	8517932	Clyde Valley High School
North Lanarkshire	8506132	Coatbridge High School
North Lanarkshire	8517738	Coltness High School
North Lanarkshire	8357234	Cumbernauld High School
North Lanarkshire	8516936	Dalziel High School
North Lanarkshire	8357331	Greenfaulds High School
North Lanarkshire	8358532	Kilsyth Academy
North Lanarkshire	8357439	Our Lady's High School
North Lanarkshire	8517134	Our Lady's High School
North Lanarkshire	8506639	Rosehall High School
North Lanarkshire	8517436	St Aidan's High School
North Lanarkshire	8506736	St Ambrose High School
North Lanarkshire	8500037	St Andrew's High School
North Lanarkshire	8505934	St Margaret's High School
North Lanarkshire	8358931	St Maurice's High School
North Lanarkshire	8519137	Taylor High School
Orkney Islands	6002730	Kirkwall Grammar School
Orkney Islands	6002838	North Walls Community School
Orkney Islands	6003036	Pierowall Junior High School
Orkney Islands	6003230	Sanday Community School
Orkney Islands	6003532	Stromness Academy
Orkney Islands	6003834	Stronsay Junior High School
Perth & Kinross	5380235	Ardvreck School
Perth & Kinross	5350131	Blairgowrie High School
Perth & Kinross	5349834	Breadalbane Academy
Perth & Kinross	5380537	Craigclowan School
Perth & Kinross	5350336	Crieff High School
Perth & Kinross	5381037	Glenalmond College
Perth & Kinross	5380332	Kilgraston School
Perth & Kinross	5350530	Kinross High School
Perth & Kinross	5381533	Morrison's Academy
Perth & Kinross	5350638	Perth Academy
Perth & Kinross	5350832	Perth Grammar School
Perth & Kinross	5351030	Perth High School
Perth & Kinross	5351332	Pitlochry High
Perth & Kinross	5351138	St Columba's RC High School

Perth & Kinross	5380936	Strathallan School
Perth & Kinross	5350034	The Community School of Auchterarder
Renfrewshire	8628939	Castlehead High School
Renfrewshire	8628831	Gleniffer High School
Renfrewshire	8633436	Gryffe High School
Renfrewshire	8628130	Johnstone High School
Renfrewshire	8628432	Linwood High School
Renfrewshire	8628734	Paisley Grammar School
Renfrewshire	8627932	Park Mains High School
Renfrewshire	8630534	Renfrew High School
Renfrewshire	8629439	St Andrew's Academy
Renfrewshire	8620032	St Benedict's High School
Renfrewshire	8632030	Trinity High School
Scottish Borders	5647339	Berwickshire High School
Scottish Borders	5616530	Earlston High School
Scottish Borders	5647436	Eyemouth High School
Scottish Borders	5619734	Galashiels Academy
Scottish Borders	5632536	Hawick High School
Scottish Borders	5632730	Jedburgh Grammar School
Scottish Borders	5632838	Kelso High School
Scottish Borders	5601932	Peebles High School
Scottish Borders	5619831	Selkirk High School
Scottish Borders	5680131	St Mary's School - Melrose
Shetland Islands	6103030	Aith Junior High School
Shetland Islands	6103634	Anderson High School
Shetland Islands	6103138	Baltasound Junior High School
Shetland Islands	6103332	Brae High School
Shetland Islands	6103731	Mid Yell Junior High School
Shetland Islands	6103839	Sandwick Junior High School
Shetland Islands	6103936	Scalloway Junior High School
Shetland Islands	6102530	Skerries School
Shetland Islands	6104134	Whalsay School
South Ayrshire	8235538	Ayr Academy
South Ayrshire	8235732	Belmont Academy
South Ayrshire	8236739	Carrick Academy
South Ayrshire	8236534	Girvan Academy
South Ayrshire	8238030	Kyle Academy
South Ayrshire	8237832	Marr College
South Ayrshire	8236836	Prestwick Academy
South Ayrshire	8236232	Queen Margaret Academy
South Ayrshire	8280533	Wellington School
South Lanarkshire	8549834	Biggar High School
South Lanarkshire	8530033	Calderglen High School
South Lanarkshire	8530130	Calderside Academy
South Lanarkshire	8549931	Carluke High School
South Lanarkshire	8458332	Cathkin High School
South Lanarkshire	8533431	Duncanrig Secondary School
South Lanarkshire	8480737	Fernhill School
South Lanarkshire	8580235	Hamilton College
South Lanarkshire	8524734	Hamilton Grammar School
South Lanarkshire	8524831	Holy Cross High School
South Lanarkshire	8524939	John Ogilvie High School
South Lanarkshire	8550034	Lanark Grammar School
South Lanarkshire	8525234	Larkhall Academy
South Lanarkshire	8550131	Lesmahagow High School
South Lanarkshire	8520038	St Andrew's and St Bride's High School
South Lanarkshire	8458634	Stonelaw High School
South Lanarkshire	8533830	Strathaven Academy
South Lanarkshire	8458030	Trinity High School

South Lanarkshire	8525331	Uddingston Grammar School
Stirling	5726034	Balfron High School
Stirling	5726131	Bannockburn High School
Stirling	5780136	Beaconhurst
Stirling	5722438	Dunblane High School
Stirling	5722330	McLaren High School
Stirling	5780438	Queen Victoria School
Stirling	5726336	St Modan's High School
Stirling	5726239	Stirling High School
Stirling	5726530	Wallace High School
West Dunbartonshire	8314136	Clydebank High School
West Dunbartonshire	8304130	Dumbarton Academy
West Dunbartonshire	8304238	Our Lady & St Patrick's High School
West Dunbartonshire	8314438	St Andrew's High School
West Dunbartonshire	8314632	St Columba's High School
West Dunbartonshire	8304831	Vale Of Leven Academy
West Lothian	5509238	Armadale Academy
West Lothian	5509432	Bathgate Academy
West Lothian	5510031	Broxburn Academy
West Lothian	5502535	Deans Community High School
West Lothian	5502632	Inveralmond Community High School
West Lothian	5510236	Linlithgow Academy
West Lothian	5509939	St Kentigern's Academy
West Lothian	5512530	St Margaret's Academy
West Lothian	5512131	The James Young High School
West Lothian	5502330	West Calder High School
West Lothian	5510430	Whitburn Academy

Special Schools

Education Authority	SEED Code	School Name
Aberdeen City	5245044	Aberdeen School for the Deaf
Aberdeen City	5245249	Beechwood School
Aberdeen City	5281040	Camphill Rudolf Steiner Schools
Aberdeen City	5248744	Cordyce School
Aberdeen City	5244943	Hazlewood School
Aberdeen City	5245842	Hospital & Home Tuition Service
Aberdeen City	5281148	Linn Moor Residential School
Aberdeen City	5245648	Marlpool School
Aberdeen City	5282349	Oakbank School
Aberdeen City	5240042	Pupil Support Service (On Site Secondary)
Aberdeen City	5240140	Pupil Support Service (Primary)
Aberdeen City	5245745	Raeden Centre Nursery School
Aberdeen City	5246040	Vision Support Unit based at Newhills School
Aberdeen City	5245443	Woodlands School
Aberdeenshire	5210046	Aberdeenshire EPS School
Aberdeenshire	5280249	Alpha School
Aberdeenshire	5221447	Anna Ritchie School
Aberdeenshire	5252148	Carronhill School
Aberdeenshire	5232147	St Andrew's School
Aberdeenshire	5280141	Troup House School
Aberdeenshire	5221544	Westfield School
Angus	5280044	Rossie Secure Accommodation Services
Argyll & Bute	8110948	Drummore School
Argyll & Bute	8305943	Parklands School
Argyll & Bute	8111448	White Gates Learning Centre

Clackmannanshire	5700442	Clackmannanshire Secondary School Support Service
Clackmannanshire	5703549	Fairfield School
Clackmannanshire	5702941	Lochies School
Clackmannanshire	5780640	New Struan School
Clackmannanshire	5700248	Primary School Support Service
Corseford	8670242	Corseford Residential School
Craighalbert	8370044	Craighalbert-Scottish Centre for Children with Motor Impairments
Donaldson's	5570948	Donaldson's College
Dumfries & Galloway	5980348	Closeburn Centre
Dumfries & Galloway	5940842	Elmbank Special School
Dumfries & Galloway	5980542	Frontline Response Care Ltd
Dumfries & Galloway	5940745	Langlands School
Dumfries & Galloway	5980240	Life Gateway
Dumfries & Galloway	5980445	Maben House
Dumfries & Galloway	5980941	Mill Hill School
Dundee City	5331749	Kingspark School
Dundee City	5381347	Parkview School
East Ayrshire	8240140	Barshare Unit
East Ayrshire	8224242	Crosshouse Communication Unit
East Ayrshire	8280746	Daldorch House School
East Ayrshire	8243743	Hillside School
East Ayrshire	8224943	Park School
East Ayrshire	8242143	Patna Supported Learning Unit
East Ayrshire	8225648	Witchhill School
East Ayrshire	8225044	Woodstock School
East Dunbartonshire	8350949	Campsie View School
East Dunbartonshire	8338841	Castlehill Language and Communication Unit
East Dunbartonshire	8300046	Language and Communication Unit
East Dunbartonshire	8338248	Merkland School
East Dunbartonshire	8338744	Social Emotional and Behavioural Support Service
East Dunbartonshire	8338442	Twechar Language and Communication Unit
East Lothian	5500249	East Lothian Inclusion Service
East Park	8471045	East Park School
East Renfrewshire	8602344	Isobel Mair School
Edinburgh City of	5584744	Blackford Brae Project(Barnardo)
Edinburgh City of	5530040	Braidburn Special School
Edinburgh City of	5541042	Cairnpark School
Edinburgh City of	5536340	Canonmills School
Edinburgh City of	5583233	Dunedin School
Edinburgh City of	5536847	Howdenhall & St Katharine's Special School
Edinburgh City of	5535042	Kaimes School
Edinburgh City of	5535247	Kingsinch School
Edinburgh City of	5536049	Oaklands School
Edinburgh City of	5534747	Pilrig Park School
Edinburgh City of	5536243	Prospect Bank School
Edinburgh City of	5502640	Rowanfield Special School

Edinburgh City of	5535646	St Crispin's School
Edinburgh City of	5535743	St Nicholas' School
Edinburgh City of	5584043	Wellington School
Falkirk	5747147	Carrongrange School
Falkirk	5747945	Dundas Unit
Falkirk	5748143	Education Assessment Unit
Falkirk	5748046	Falkirk Day Unit
Falkirk	5747449	Torwood School
Falkirk	5747244	Windsor Park School
Fife	5408946	Alternative Education Support Centre
Fife	5427649	Dunfermline Support Centre
Fife	5427541	East Fife Support Centre
Fife	5480647	Falkland House School
Fife	5408849	Glenrothes Education Centre
Fife	5409047	Glenrothes Off-Campus Support Centre
Fife	5480744	Hillside School
Fife	5407842	Hyndhead School
Fife	5408644	John Fergus School
Fife	5426847	Kilmaron School
Fife	5409144	Kirkcaldy Support Centre
Fife	5409241	Levenmouth Support Centre
Fife	5446945	Lochgelly North School
Fife	5447046	Robert Henryson School
Fife	5408040	Rosslyn School
Fife	5480140	Starley Hall School
Fife	5480043	Sycamore School
Fife	5409349	West Fife Alternative Day Resource
Glasgow City	8448647	Abercorn School
Glasgow City	8458448	Ashcraig School
Glasgow City	8400040	Barlarnark Autism Unit
Glasgow City	8459045	Broomlea School
Glasgow City	8453241	Caledonia Speech & Language Unit
Glasgow City	8440042	Cartvale School
Glasgow City	8459142	Croftcroighn School
Glasgow City	8452849	Crookston Speech & Language Unit
Glasgow City	8453543	Darnley Visual Impairment Unit
Glasgow City	8453144	Drumchapel Learning Centre
Glasgow City	8440344	Drummore School
Glasgow City	8445044	Duntarvie Pre-School Assessment Centre
Glasgow City	8440441	Eastmuir School
Glasgow City	8440646	Gadburn School
Glasgow City	8440549	Greenview School
Glasgow City	8443440	Hampden School
Glasgow City	8441243	Hazelwood School
Glasgow City	8440948	Hollybrook School
Glasgow City	8441049	Howford School
Glasgow City	8441146	Kelbourne School
Glasgow City	8441448	Kirkriggs School
Glasgow City	8448744	Ladywell School
Glasgow City	8447241	Langlands School
Glasgow City	8443645	Linburn School
Glasgow City	8452741	Middlefield Residential School
Glasgow City	8446547	Milton School
Glasgow City	8444641	Nerston Residential School
Glasgow City	8443742	Newhills School
Glasgow City	8441340	Parkhill School (Haghill Campus)
Glasgow City	8441944	Richmond Park School

Glasgow City	8453047	Rosepark Tutorial Centre
Glasgow City	8442045	Rosevale School
Glasgow City	8453446	Royston Speech & Language Unit
Glasgow City	8406545	Ruchill Autism Unit
Glasgow City	8430748	Secondary Bi-lingual Support Unit
Glasgow City	8483345	Springboig St John's
Glasgow City	8442347	St Aidan's School
Glasgow City	8421544	St Charles' Speech and Language Unit
Glasgow City	8483540	St Francis Day Boy Unit
Glasgow City	8442541	St Joan of Arc School
Glasgow City	8444943	St Joseph's Hearing Impairment Unit
Glasgow City	8442746	St Kevin's School
Glasgow City	8400245	St Mary's Kenmure
Glasgow City	8442843	St Oswald's School
Glasgow City	8442940	St Raymond's School
Glasgow City	8453640	St Vincent's Autism Unit
Glasgow City	8443041	St Vincent's School
Glasgow City	8430640	Toryglen Autism Unit
Harmeny	5571448	Harmeny Education Trust
Highland	5121442	Black Isle Education Centre
Highland	5101549	Caithness Early Years Autism Centre
Highland	5143144	Drummond School
Highland	5120047	St Clement's School
Highland	5120748	St Duthus School
Inverclyde	8645744	Garvel School
Inverclyde	8645841	Glenburn School
Inverclyde	8645949	Lilybank School
Inverclyde	8640246	Mearns Centre
Midlothian	5540046	Cuiken House
Midlothian	5546443	Saltersgate School
Midlothian	5546346	Support & Reintegration Services
North Ayrshire	8280541	Geilsland School
North Ayrshire	8217742	Haysholm School
North Ayrshire	8217440	James McFarlane School
North Ayrshire	8216541	James Reid School
North Ayrshire	8280649	Seafield School
North Ayrshire	8217149	Stanecastle School
North Lanarkshire	8518149	Bothwellpark High School
North Lanarkshire	8518246	Clydeview School
North Lanarkshire	8507147	Drumpark School
North Lanarkshire	8518548	Fallside School
North Lanarkshire	8518041	Firpark School
North Lanarkshire	8357544	Glencryan School
North Lanarkshire	8507848	Mavisbank School
North Lanarkshire	8350647	Pentland School
North Lanarkshire	8507945	Portland High School
North Lanarkshire	8351147	Redburn School
North Lanarkshire	8580545	St Francis Unit, Plains
North Lanarkshire	8580448	St Philip's School
North Lanarkshire	8550743	Willowbank School
Perth & Kinross	5381649	Balnacraig School
Perth & Kinross	5351642	Cherrybank School
Perth & Kinross	5351448	Glebe School
Perth & Kinross	5381142	Ochil Tower School
Perth & Kinross	5381940	Seamab School
Perth & Kinross	5370035	The New School Butterstone
Renfrewshire	8632146	Clippens School

Renfrewshire	8680949	Good Shepherd Centre
Renfrewshire	8680132	Johnstone Technical Education Centre
Renfrewshire	8631344	Kersland School
Renfrewshire	8680744	Kibble Education & Care Centre
Renfrewshire	8680043	Northview House
Renfrewshire	8680035	Spark of Genius Learning Centre
Renfrewshire	8681040	St Francis Day Unit
Renfrewshire	8631042	The Mary Russell School
Royal Blind School	5571146	Royal Blind School
Scottish Borders	5600146	Howdenburn Schoolhouse
Scottish Borders	5630045	The Wilton Centre
South Ayrshire	8237646	Craigpark School
South Ayrshire	8237549	Invergarven School
South Ayrshire	8244545	South Park School
South Lanarkshire	8525447	Craighead School
South Lanarkshire	8534144	Greenburn School
South Lanarkshire	8550840	Hamilton School for the Deaf
South Lanarkshire	8533946	Kittoch School
South Lanarkshire	8550344	Ridgepark School
South Lanarkshire	8550948	Rutherglen High School
South Lanarkshire	8525749	Sanderson High School
South Lanarkshire	8518343	Victoria Park School
South Lanarkshire	8534543	West Mains School
Stanmore House	8570140	Stanmore House School
Stirling	5781043	Ballikinrain Residential School
Stirling	5726840	Kildean School
Stirling	5781347	Lecropt School and Family Support Service
Stirling	5720540	Primary Pupil Support Service
Stirling	5720648	Secondary Student Support Service
Stirling	5780942	Snowdon School
Stirling	5726646	Whins of Milton
West Dunbartonshire	8380040	Clydebank Technical Education Centre
West Dunbartonshire	8315248	Cunard School
West Dunbartonshire	8314942	Kilpatrick School
West Lothian	5509343	Beatlie School Campus
West Lothian	5511941	Burnhouse School
West Lothian	5511844	Cedarbank School
West Lothian	5584647	Moore House School
West Lothian	5500346	Ogilvie School Campus
West Lothian	5510546	Pinewood School

Section 4: Submission of FES 2 returns

Physical characteristics for data files

File format

10   Data should be submitted in a fixed length ASCII file with a '.DAT' file extension.

11   Files should be returned to SFC via FES on-line.

12   The following naming convention should be used for the FES 2 file returned to SFC:

- B (seven-digit college code number).DAT – e.g. Aberdeen College would read B5261651.DAT (see **Appendix 1** for seven-digit college code numbers).

Batch header record

13   A batch header in the following format is required for each programme requiring FES 2 data. This is then followed by the individual student records for the relevant programme (see Section 3 on page 8 for further details):

- XXXXXXXXFESYYYYYYYZZZZ

Programme directory number = XXXXXXXX
Data collection = FES college code number = YYYYYYY
Number of student records in batch = ZZZZ

This is followed by the student records within each course.

Record formats for each student should be as follows:

Columns	Description
1-20	Surname
21-22	Initials of first two forenames
23-42	Student matriculation/ID number
43-51	SQA candidate number
52-59	Student date of birth (DDMMYYYY)
60	Gender (Male = 1, Female = 2)
61-63	Permanent home location of student (**see code list A**)
64-71	Post code of permanent home location (pre-study domicile of student)
72-77	Student's main campus of study
78-79	Source of finance of fee for student (**see code list B**)
80-81	Ethnic group (**see code list C**)
82-83	Mode of attendance of student (**see code list D**)

84-85	Category of student (**see code list F**)
86-92	School Code Number (**see code list J**)
93	Disability allowance (**see code list G**)
94-95	Disability (**see code list H**)
96-97	Student record outcome (**see code list I**)
98-105	Qualification enrolment date (DDMMYYYY)
106	Number of Highers at bands A-C
107	Number of A-Levels at grade A-E
108	Number of other SCEs/GCEs/GCSEs at Standard Grade (1-3) O grade/O level (A-C)
109	Number of other SCEs/GCEs/GCSEs at Standard Grade (4-5) O grade/O level (D or E)
110-111	Number of National Units obtained (formerly National Certificate Modules)
112-113	Other qualifications (qualifications held on entry) – **see code list E**
114-119	SUMs claimed for student (as generated per student against a particular programme)
120-125	ELS SUMs claimed for student (as generated per student against a particular programme)
126-131	SUMs equivalent (for non-funded students where 40 hours activity = 1 SUM equivalent)
132-139	Start date of student (DDMMYYYY)
140-147	End date of student (DDMMYYYY)
148-155	25 per cent required date of student (DDMMYYYY)
156-161	Enrolment number
162-167	Tariff SUMs
168-173	Tariff ELS SUMs
174-181	Programme Directory Number
182	Student Follow up Survey Opt out (Y,N)
183-439	Text

14 Any queries or correspondence relating to the FES data collection should be addressed to Paul MacFadyen at the address on the front cover, or by e-mail to: pmacfadyen@sfc.ac.uk

Unique college identifiers

College name	Two-character identifier to prefix programme directory numbers	Seven-digit college code number
Aberdeen College	AB	5261651
Adam Smith College	AS	5460500
Angus College	AG	5360056
Anniesland College	AN	8460051
Ayr College	AY	8260354
Banff & Buchan College of Further Education	BB	5260159
Barony College	BA	5960150
Borders College	BO	5660459
Cardonald College	CD	8460256
Central College of Commerce	CC	8460353
Clydebank College	CL	8360057
Coatbridge College	CO	8560056
Cumbernauld College	CU	8360154
Dumfries & Galloway College	DG	5960258
Dundee College	DC	5360552
Edinburgh's Telford College	TC	5560357
Elmwood College	EC	5460255
Forth Valley College	FV	5760500
Glasgow Metropolitan College	GM	8460500
Glasgow College of Nautical Studies	GN	8460655
Inverness College	IN	5160553
James Watt College of Further and Higher Education	JC	8660557
Jewel & Esk Valley College	JV	5560756
John Wheatley College	JW	8462356
Kilmarnock College	KC	8260257
Langside College	LN	8460957
Lauder College	LD	5460352
Lews Castle College	LC	6232655
Moray College	MC	5260051
Motherwell College	MW	8560153
Newbattle Abbey College	NA	5560853
North Glasgow College	NG	8462453
North Highland College	TH	5160057
Oatridge Agricultural College	OC	5560055
Orkney College	KW	6002757
Perth College	PC	5360455
Reid Kerr College	RK	8660352
Sabhal Mor Ostaig	SM	5160650
Shetland College	SC	6103650
South Lanarkshire College	CB	8461652
Stevenson College Edinburgh	SV	5560454
Stow College	ST	8461155
West Lothian College	WL	5560659

The Scottish Funding Council student statistical return (FES 2) **Appendix 2**

A batch header in the following format is required for each FES 2 to enable matching between student and programme files: **XXXXXXXXFESYYYYYYYZZZZ**
Programme directory number = XXXXXXXX   Data collection = FES   College programme number = YYYYYYY
Number of student records in batch = ZZZZ

Personal details (complete for all students on fundable or non-fundable New Deal programmes)

1. Surname ⬜⬜⬜⬜⬜⬜⬜⬜⬜⬜⬜⬜⬜⬜⬜⬜⬜⬜⬜⬜ **1-20**

2. Initials of first two forenames ⬜⬜ **21-22**

3. Student matriculation/ID number ⬜⬜⬜⬜⬜⬜⬜⬜⬜⬜⬜⬜⬜⬜⬜⬜⬜⬜⬜⬜ **23-42**

4. SQA candidate number ⬜⬜⬜⬜⬜⬜⬜⬜⬜ **43-51**

5. Student date of birth (DDMMYYYY) ⬜⬜⬜⬜⬜⬜⬜⬜ **52-59**

6. Gender ⬜ **60**

7. Permanent home location of student **(see code list A)** ⬜⬜⬜ **61-63**

8. Post code of permanent home location (pre-study domicile of student) ⬜⬜⬜⬜⬜⬜⬜⬜ **64-71**

(Note: Home location and postcode should be based on the student's pre-study address)

9. Student's main campus of study ⬜⬜⬜⬜⬜⬜ **72-77**

10. Source of finance of fee for student **(see code list B)** ⬜⬜ **78-79**

11. Ethnic group **(see code list C)** ⬜⬜ **80-81**

12. Mode of attendance of student **(see code list D)** ⬜⬜ **82-83**

13. Category of student **(see code list F)** ⬜⬜ **84-85**

14. School code number (**see code list J**) ⬜⬜⬜⬜⬜⬜⬜ **86-92**

15. Disability allowance **(see code list G)** ⬜ **93**

16. Disability **(see code list H)** ⬜⬜ **94-95**

17. Student outcome **(see code list I)** ⬜⬜ **96-97**

18. Qualification enrolment date (DDMMYYYY) ⬜⬜⬜⬜⬜⬜⬜⬜ **98-105**

Previous qualifications

19. Number of Highers at A-C (if more than nine enter nine) ☐ **106**

20. Number of A-levels at A-E (if more than nine enter nine) ☐ **107**

21. Number of other SCEs/GCEs/GCSEs at **1-3 or A-C** (if more than nine enter nine) ☐ **108**

22. Number of other SCEs/GCEs/GCSEs at **4-5 or D-E** (if more than nine enter nine) ☐ **109**

23. Number of national units obtained (formerly National Certificate Modules) ☐☐ **110-111**

24. Other qualifications **(see code list E)** ☐☐ **112-113**

System generated details (generated for all students on fundable courses/programmes or non-fundable New Deal courses/programmes

25. SUMs (as generated per student against a particular programme) ☐☐•☐☐☐ **114-119**

26. ELS SUMs (as generated per student against a particular programme) ☐☐•☐☐☐ **120-125**

27. SUMs equivalent (for non-funded students where 40hrs activity = 1 SUM Equivalent) ☐☐•☐☐☐ **126-131**

28. Start date of student (DDMMYYYY) ☐☐☐☐☐☐☐☐ **132-139**

29. End date of student (DDMMYYYY) ☐☐☐☐☐☐☐☐ **140-147**

30. 25 per cent required date of student (DDMMYYYY) ☐☐☐☐☐☐☐☐ **148-155**

31. Enrolment number ☐☐☐☐☐☐ **156-161**

32. Tariff SUMs (see item 31 on page 11) ☐☐•☐☐☐ **162-167**

33. Tariff ELS SUMs ☐☐•☐☐☐ **168-173**

34. Programme Directory Number ☐☐☐☐☐☐☐☐ **174-181**

35. Student follow up survey opt out (Y,N) **182**

36. Text **183-438**